



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT.
QUOTATION NOTICE

QUOTATION NO. CE/Q -06/2019

Sealed percentage rate quotations are invited from experienced contractors/professional Agencies unregistered or registered with Engineering (Civil) Department of Mormugao Port Trust under Class 'E' and above for undertaking the work of "**Supply of Pandal , chairs etc on hire basis for celebrating Republic Day function on 26th January'2019 on Deepvihar Primary School Ground at Headland Sada**".

Earnest Money Deposit : Rs. 2250/-
Estimated cost of work : Rs. 1,12,246/-
Time limit of completion : 05 days

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from 11.01.2019 to 17.01.2019 free of cost. Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form. The interested firms may alternatively download the quotation from the Mormugao Port Trust web site www.mptgoa.gov.in

Goods and Service Tax (GST) registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the Quotation. And to be claimed extra as applicable while submitting the bill/bills. Bidder should also comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed. However Unregistered Venders whose annual turnover is less than Rs.20.00 lakh and who are not coming within the purview of ESI & PF registration may also quote and submit Declaration and undertaking stating that GST ,ESI , PPF, and ALC. registration is not applicable to them, due to annual turnover being of less than the specified limit and for not engaging any contract labour on the work.

Quotation shall be accompanied by Earnest Money Deposit of Rs.2250/- either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft drawn in favour of FA & CAO ,payable at Mormugao . Quotation without Earnest Money Deposit in the stipulated form will not be considered.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by 15.00 hours on 17.01.2019 and they will be opened at 15.30 hours on the same day in the presence of such bidders as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

CHIEF ENGINEER

Headland Sada.
Date :-



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Name of work" Supply of Pandal , chairs ..etc. on hire basis for celebrating Republic Day function on 26th January'2019 on Deepvihar Primary School Ground at Headland Sada."

Particulars Clause of G.C.

1.	Amount of initial security and time.		EMD to be converted as SD,till the completion of the work/defect liability period
2	Period for commencement from the chief engineer's order to commence.		02 days
3	Time of completion		5 days
4	Amount of liquidated damages		Calculated at 0.5% value of the contract per week of seven days or part thereof subject to a ceiling of 5 % value of contract
5	Defect liability /Free maintenance period.		-----
6	Percentage of retention money from each running account bill.		-----
7	Total initial security deposit		EMD i.e 2% estimated value of the quotation .
8	Minimum amount of Interim certificate.		Full & Final

SIGNATURE OF THE QUOTER



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ADDITIONAL SPECIAL INSTRUCTIONS

1. The work shall be carried out without disturbing the school or operation of Port or other agencies working in the area.
2. All materials brought for use shall be stacked / stored properly in a the area specified . Register of account of materials may be maintained at site.
3. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
4. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the site of venue and ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
5. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without EMD and other details called for are liable for rejection.
6. Measurements
The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.

7. Rates and Prices to be inclusive.

The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, excluding GST if any for compliance with conditions of contract and specification. The GST will be paid extra as applicable which shall be claimed along with the Bill.

8. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

9. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

10. The tenders will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
11. Time is the essence of contract and the entire work should be completed within a period of 05 **days** as specified in the schedule.
12. The Contractor shall be fully experienced in the type of work to be carried out under their supervision.
13. The contractor shall insure plant, machinery and workers employed by him during execution of work and submit necessary insurance policies to the Department.
14. It shall be specifically noted that the contractor is expected to mobilize the required equipments and work force required to complete the entire work included in the contract well within the stipulated period.

15. As a statutory requirement, the contractor shall fulfil all safety standards in the pandal erection work., the contractor shall also take all measures of safety against fire hazard and electrocution at site as follows:-
 - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
 - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
 - c) No work shall be carried out at Height without lifeline being provided on roof top and workers should hook their safety belt son to these lifelines at all times
16. Quotations with conditions will be out rightly rejected.
17. The Quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.
18. Any damage to the property of Port should be made good or compensated by the contractor.
19. After completion of days work/contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
20. The contractor and his workers /agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel`
21. All applications for issuance of Photo Identity Card shall be routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the contractor free cost and the same shall be valid for the duration of the contract or a period of one year, whichever is less.
22. No temporary structures/sheds which are constructed to house the contractor's office/store/labour hutments shall be permitted to be retained during the period of maintenance.

23. In case the contractor fails to vacate the port premises allotted to him for site office within the stipulated period after the completion of the work, the Board shall have right to debar such defaulting contractors for future contracts of the Board by blacklisting him and shall also be charged penal lease rental at the prescribed rate.
24. The contractor shall quote the prices exclusive of GST. Applicable GST shall be paid on the quoted price. The bidder shall indicate the applicable GST rate on the goods /services in the price bid.
25. GST registration for the bidder is mandatory. Bidder has to enclose attested copy of GST Registration no along with the Tender. GST has to be claimed extra as applicable while Submitting the Bill/bills.
26. Unregistered Vendors under GST has to submit Declaration that GST is not applicable to him, due to turnover of less than 20 Lakhs.
27. The Vendor shall quote GST No. of MPT (30AAALM0293P1ZY) on all invoiced raised on Port. If vendor is not registered under GST or opted for composition scheme under GST, undertaking of the same shall be submitted by the Vendor.



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QUOTATION NO. CE/Q - 06 /2019

Name of Work" Supply of Pandal , chairs etc on hire basis for celebrating Republic Day function on 26th January'2019 on Deepvihar Primary School Ground at Headland Sada.

SCOPE OF WORK

The work put to the tender broadly comprises of the following items.

- 1) Supply of pandal /shamiyana on hire basis and erection in slope as directed with vertical poles at suitable interval and rafters ,purlins and other supports at required spacing and with minimum height 2.5mt. along with decorative side covers, GI pipes poles and complete framework ..etc complete as directed .
 - 2) Supply of bunting poles on hire and erection along both sides of the main entrance pathway with Gi pipes and decorative cloth ..etc .complete and as directed .
 - 3) Supply on hire of PVC chairs with arm aswell as without arms and laying as directed including providing covers to the chairs in VIP areas...,proper cleaning the same prior to the function ..etc complete.
 - 4) Supply on hire tarpaulin, synthetic mats/carpet and laying in VIP area as directed ..etc complete.
 - 5) Supply on hire and tying in position for side covering ,backdrop of approved size as directed in VIP area as directed ..etc complete.
 - 6) Transporting of teapoy , Podium,sofas,flower pots ,podium ..etc from Port premises to the Venue and returning back after completion of the function including loading unloading..etc as directed by using Pickup/lorry ..etc complete.
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SCHEDULE OF QUANTITIES AND RATES

Sl. No.	Description	Unit	Quantity	Rate Rs . p	Amount Rs . p
1	Supply of pandal /shamiyana on hire basis and erection in slope with vertical poles at suitable interval and rafters ,purlins and other supports at required spacing and with minimum height 2.5mt. at the rear end providing side covers, decorative cloth, decorative frills all around pandal .etc. as directed including dismantling and taking away the pandal after function. All tools, plants, labour, materials, transporting etc. complete.	SqM	800.00	82.69	66152.00
2	Supply of Bunting poles on hire and erection along the main entrance road with GI pipes, covering with colour cloth including removing and taking away the same after the function . All tools, plants, labour, materials, taxes, transporting etc.complete (Approx. No. of poles-20 Nos.)	LS	1.00	LS	3307.00
3	Supply of pvc chairs with arms and without arms on hire and laying/placing in position as directed including providing covers to the chairs in VIP area , cleaning prior to the function , transporting , loading & unloading. All tools, plants, labour, materials, etc. complete.	Nos	1200.00	17.64	21168.00
4	Supply on hire and tying in position VIP side covering , back drop..etc of approved material and size . All tools, plants, labour, materials, transporting loading & unloading,etc. complete. Approx. Qty . i) Backside 1x20x3=60 ii) Sides 2x10x1.20 =24	SqM	84.00	79.00	6636.00
5	Supply of tarpaulins/mat on hire and laying the same in VIP area, on road at venue as directed including transporting. All tools, plants, labour, materials, transporting loading & unloading,etc. complete. Approx qty.10X9=90.00SqM	SqM	90.00	44.00	3960.00

6	Transporting of teapoys, podiums, sofas from Port premises, carpets and other miscellaneous items from Port Guest House, AO building and AXEN(HL) store including all labour and transporting the same back to its original position etc. All labour, transport.,loading ,unloading etc. complete. Aprox.qty. i) sofa 3seater -4 nos ii)1seater -6nos iii) tea poy -5nos iv) podium- 2nos v) flower pots – 20 nos	LS	1.00	LS	11025.00
				Total Rs	112246.00

'A' Total Amount of Quotation Exclusive of GST = "A"

Rs. 1,12,246.00

1. ADD _____% (IN FIGURES) of "A"

In words _____

Over the above amount at "A" i.e Rs 1,12,246.00

Rs: _____

OR

2. DEDUCT _____% (IN FIGURES) of "A"

In words _____

over the above amount at "A" i.e Rs. 1,12,246.00

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Rs: _____

'B' Total Quoted Tender Amount excluding GST)In Figure –

Rs: _____

InWords Rupees _____

Only.

NOTES:

- 1.Tenderers should score either "ADD "or "DEDUCT" as the case may be.
- 2.Tenderers are advised in their own interest to inspect the site before tendering.
- 3.The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's
Signature: _____
Name : _____
Address: _____

Tel No: _____
Mobile No: _____
Date: _____

Bidder's
Signature: _____
Name: _____
Address: _____

Tel No: _____
Mobile No: _____
Date: _____

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REGISTRATION FORM

1. Name of the Organization : _____
2. Address (In Detail) : _____
3. Telephone Number : _____
4. E-Mail Id : _____
5. Permanent Account Number (PAN) : _____
6. Bank Name : _____
7. Bank Branch Address (In Detail) : _____
8. Bank Branch Code : _____
9. Bank Account Number : _____
10. Bank Account Type : _____
11. Magnetic Ink Character Recognizer (MICR) : _____
12. Tax Identification Number (TIN) : _____
13. GST Registration Number : _____
14. GST Tax Registration Code : _____
15. CST Registration Number : _____
16. Employee Provident Fund (EPF) Registration Number : _____
17. EmployeeState Insurance Scheme (ESIS) Registration Number : _____
18. IFSC Code : _____

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PROFORMA FOR GST DETAILS

Sr No	Particular	Mormugao Port Trust	Data Required
1	Customer Name as per GST Registration Certificate	Mormugao Port Trust	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/ AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	Provisional ID	30AAALM0293P1ZY	
10	GST No.	30AAALM0293P1ZY	
11	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
12	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
13	Type of Customer (Manufacturer/Trader/Importer /Depot/Service Provider/Works Contractor/Principal/Consumer	Service Provider	
14	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	

15	Whether B2B or B2c (B= Business & C= Customer)	B2B	
16	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
17	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
18	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act,2017 ? (Yes or No)	No.	
19	Central Excise Registration No.	--	
20	Service Tax Registration No.	AAALM0293PST001	
21	VAT – TIN	30181201096	
22	CST – TIN	V/CST/1683	
23	IEC	1706000073	
24	Contact Details :		
	Name	Shri.AnantChodnekar	
	Designation	Sr. Dy.CAO	
	Phone No.	0832-2521132	
	E-mail	facao@mptgoa.com anant.chodnekar@mptgoa.gov.in	

I, Mr./Mrs. _____(Proprietor/Partner/Director) of M/s _____do certify that the information given above is complete and correct.

Place
Date

Signature
(Name: _____)